



Headquarters Policy Flash

FLASH 2000-03

DATE: February 16, 2000
TO: Procurement Directors
FROM: Office of Procurement and Assistance Policy, MA-51
Office of Procurement and Assistance Management

SUBJECT: MAXIMIZING SMALL BUSINESS UTILIZATION

SUMMARY: On December 27, 1999, Richard Hopf sent a letter to all the Procurement Directors advising of recent developments and upcoming challenges in the area of contracting and subcontracting with small businesses, small disadvantaged businesses, including 8(a) firms, woman-owned businesses, and small businesses from Historically Underutilized Business Zones. The letter advised that the Small Business Administration directed a change in the way the Department reports M&O subcontract small business awards. The immediate result of the change will be drastically reduced goals and achievements for the DOE.

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Since that time, a Departmental strategy has been developed to increase small business participation. Attached for your information is a February 11, 2000, letter signed by the Secretary of Energy which announces several new initiatives to enhance DOE's small business program. Also attached is a copy of the press release which was issued on the subject. One of the primary initiatives in the Secretary's plan is the development of a Small Business Committee as part of the Field Management Council. The Committee will report directly to the Secretary and will be co-chaired by James Lewis, Director, Office of Economic Impact and Diversity and Richard Hopf, Director, Office of Procurement and Assistance Management. Committee representation will include program offices, field activities and major contractors.

We will be advising you of further developments as they occur. If you have any questions, please call me at 202-586-8182.



Gwendolyn S. Cowan, Director

cc: Procurement Policy Advisory Group (PPAG)